

**MIT POLYTECHNIC COLLEGE, METTUR DAM, SALEM**

**MANDATORY DISCLOSURE**

**I. AICTE FILE NO.**

F.No. TN/NDIP/2009-2010/009/4010, Date of approval: 20-July -2009

**II. INSTITUTE DETAIL:**

**Name of the Institution: MIT POLYTECHNIC COLLEGE,**

Address of the Institution:

MIT POLYTECHNIC COLLEGE,  
CAUVERY CROSS  
NAVAPATTY(Post),  
METTURDAM  
SALEM.

**City & Pincode** : SALEM – 636 452.

**State/UT** : Tamil Nadu

**Longitude & Latitude:** Latitude – 11.74261

Longitude-77.7824876

**Phone number with STD code: 04298 -253233**

**Office hours at the Institution:** 9.00 AM To 5.00PM

**Academic hours at the Institution:** 9.00 AM To 5.00PM

**Email :** [mitpalmal@gmail.com](mailto:mitpalmal@gmail.com)

**Website:** <http://www.metturmit.org.in>

**Nearest railway station(Dist in KM):** Metturdam (05 KM)

**Nearest Airport (Dist in Km):** Omalur , Salem (40 KM)

**Type of Institution** : SELF FININACE

**Private – Self Financed** : PRIVATE

**Category (1) of the Institution** : Non Minority / Minority specify minority : **Non Minority**

**Category (2) of the Institution** : Co-Ed / Women only : **Co-Ed**

**Name of the affiliating University / Board** : Directorate of Technical Education,

**Address** : Directorate of Technical Education ,

Guindy, Chennai-600 025

**Website** : [www.dte.gov.in](http://www.dte.gov.in)

### III: PRINCIPAL

**Name of Principal** : Dr.S.DINESHKUMAR, M.E, Ph.D

**Exact Designation** : Principal

**Phone number with STD code** : 9791530734

**Email** : [788mitprincipal@gmail.com](mailto:788mitprincipal@gmail.com)

**Higher Degree** : Ph.D

**Field of Specialization** : ELECTRICAL & ELECTRONICS ENGINEERING

### IV: GOVERNANCE

- Members of the Board and their brief background  
Not Applicable
- Members of Academic Advisory Committee  
Not Applicable
- Frequency of Board Meetings and Academic Advisory Body  
Not Applicable
- Organizational Chart
- Please refer Annexure A

## **Nature and Extent of involvement of faculty and students in academic affairs/improvements**

### **Faculty:**

- Implementation of TNDOTE curriculum, Academic Planning, Internal & External academic monitoring
- Participation in TNDOTE curriculum development & implementation activities time to time
- Participation in summative & end of term evaluation of students within & out of institute TNDOTE examination
- Guiding students in project work
- Guiding students for extra curricular activities
- Organizing personality development programs, industry/site visits, expert lectures etc

### **Students:**

Besides the regular learning activities students are involved in following academic related extra curricular activities to foster the academic outputs.

- Participation in paper presentation competitions, Quizzes
- Participation in Inter polytechnic sports competitions
- Delivering seminars & preparing reports of visits

### **Mechanism/Norms & Procedure for democratic/ good governance**

- Regular conduct of faculty meetings at institute & departmental level, dissemination of new knowledge acquired through trainings by faculty is achieved through dissemination seminar

## Students Feedback on Institutional Governance/ Faculty Performance

- Class counselor for every classes
- Counselling meetings
- Parents' meeting

### Grievance readdressal mechanism for faculty, staff and students

Grievance redressal cell is headed by principal of the college. The committee consist of one member from each department. Students and staff can contact the cell and inform about their grievances. Principal and HOD will regularly attends to the grievances submitted.

## V. PROGRAMMES

Name of Programme approved by AICTE:

PROGRAMME	INTAKE
Medical Laboratory Technology	60
Civil Engineering (I shift)-FULL TIME	30
Mechanical Engineering (I shift) -FULL TIME	60
Electrical & Electronics Engineering (I shift) -FULL TIME	60
Computer Engineering(I shift) -FULL TIME	60
Automobile Engineering(I shift) -FULL TIME	60
<b>Total Intake</b>	<b>330</b>

## **VI. FEE**

**Fees will be collected from the candidates as detailed below:**

Admission	- Rs.200/-
Tuition Fees	- Rs.28000/-
Stationary Fees	- Rs.2500/-

## **VII. ACADEMIC SESSIONS**

Examination system, Year / Sem: SEMESTER

Period of Exam: APRIL AND OCTOBER

Period of declaration of Results: JUNE AND DECEMBER

**VIII: FACULTY, OFFICE STAFF AND TECHNICAL STAFF PROFILE.**

<b>SL. NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>DEPARTMENT</b>	<b>QUALIFICATION</b>	<b>STATUS</b>
	<b>Thiruvallur</b>				
1	S.DINESHKUMAR	PRINCIPAL	EEE	M.E, Ph.D	REGULAR
2	D.RAMACHANDRAN	HOD	CIVIL	B.E	REGULAR
3	S.TAMILARASAN	LECTURER	CIVIL	B.E	REGULAR
4	R.SUDHARSAN	HOD	MECHANICAL	M.E	REGULAR
5	R.SARAVANAN	LECTURER	MECHANICAL	B.E	REGULAR
6	K.SARATHKUMAR	LECTURER	MECHANICAL	M.E	REGULAR
7	S.GUNASEKAR	LECTURER	MECHANICAL	M.E	REGULAR
8	D.ARPUTHARAJ	LECTURER	MECHANICAL	M.E	REGULAR
9	B.MALATHI	HOD	EEE	B.E	REGULAR
10	S.JOHN JOSEPH	LECTURER	EEE	B.E	REGULAR
11	M.SINDHU	LECTURER	EEE	B.E	REGULAR
12	R.NITHYA	LECTURER	EEE	M.E	REGULAR
13	S.SINDHUJA	LECTURER	EEE	B.E	REGULAR
14	P.SARANYA	HOD	COMPUTER	M.E	REGULAR
15	M.RAMACHANDRAN	LECTURER	COMPUTER	B.E	REGULAR
16	P.SWATHI	LECTURER	COMPUTER	B.E	REGULAR
17	J.S.HARINI	LECTURER	ENGLISH	M.A	REGULAR
18	G.MANIKUMARAN	HOD	MATHS	M.Sc, B.Ed	REGULAR
19	T.SHANTHI	LECTURER	PHYSICS	M.Sc, M.PHIL B.Ed	REGULAR
20	S.SUDHANTHRAJOTHI	LECTURER	CHEMISTRY	M.Sc, M.PHIL	REGULAR

**MINISTERIAL STAFFS**

- 1.C.Geetha , Cashier
2. V.Malathi , system operator

**OFFICE ASSISTANTS**

1. P.Saraswathi.

**WORKSHOP INSTRUCTOR**

1. P.Sureshbabu
2. G.Devananthan
3. P.Hariharan
4. R.Radhakrishnan
5. E.Loganathan

**Annexure A**

